OAK PENSIONS

Affix Recent Passport Photograph

# DEAD/MISSING PERSON NOTIFICATION REPORT

*Please fill form clearly in capital letters (one letter per box)*

## 1. Account Holder's Particulars:

Title | Surname

First Name

Middle Name

PIN | Date of Birth | Sex (M/F) | Effective Date of Retirement | Marital Status

Date of Retirement (If a retiree) (dd/mm/yy) | Date of Death: (dd/mm/yy) | Date of Death/Disappearance (If a missing person): (dd/mm/yy)

## 2. Employment Details:

Employer's Name and Address

Employer Code

## 3. Details of Benefits:

RSA balance at death: ₦

Amount of Retirement Bond ₦ (If a public sector employee) | State if paid to RSA: Yes | No

Amount of any outstanding Contribution ₦:

Amount of Accrued Benefits ₦ (If a private sector employee) | State if paid to RSA: Yes | No

Amount of Life Insurance Policy: ₦ | State if paid to RSA: Yes | No

Balance of Retirement Benefits (if a retiree) ₦:

Consolidated RSA balance ₦

**Oak Pensions Limited RC 613584**
**15b Oko Awo Street, V/I, Lagos. Tel: 01-4616680**
**E-mail: info@oakpensions.com**

## 4. CERTIFICATION

I hereby certify that the information provided is true and correct.

| _____ | _____ | _____ |
|---|---|---|
| Name | Signature | Date |

### Certification by PFA:

**PFA Code:** | | | | | | | | | | | | |

_____ _____

**Authorised Signatory** **Official Stamp**

**Name:**_____ **Designation:** _____

**Date:**_____

**DOCUMENTS TO BE ATTACHED:**

**(i) CTC of Retirement Bond Certificate.**
**(ii) Police Report.**
**(iii) Employer's confirmation of employee's disappearance.**
**(iv) Newspaper publication of missing person**
**(v) Letter of Administration.**
**(vi) Will admitted to probate.**