



Affix Recent Passport Photograph

# NOTICE OF TERMINATION

Please fill form clearly in capital letters (one letter per box)

### 1. Account Holder's Particulars:

Title	Surname
<input type="text"/>	<input type="text"/>

First Name

Middle Name

PIN	Date of Birth	Sex (M/F)	Effective Date of Termination	Marital Status
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	(dd/mm/yy)		(dd/mm/yy)	(M/S/D/W)

Permanent Home Address:

Current Contact/Mailing Address:

Contact/Mailing Address (After retirement):

House Tel. Number  Mobile Tel Number

### 2. Current Employment Details:

Employer's Name and Address

Employer Code

Total Annual Remuneration N:  (Attach last Pay Slip)

### 3. Details of Benefits:

Accumulated Contributions

Amount of Retirement Bond N (If a public sector employee)  State if Remitted to RSA: Yes  No

Amount of Accrued benefits N (If a private sector employee)  State if Remitted to RSA: Yes  No

Total Balance on RSA: N

Expected Contribution to Date of Retirement N:

4. Reason/Ground for Retirement (Please tick appropriately)

Mandatory Retirement

Medical

Terms and Condition of Employment

a.) If on Medical, State Reasons:

Medical Condition:.....  
.....

Name and Address of Physician/Hospital that issued the medical certificate: .....

.....

Date of Medical Certification

(dd/mm/yy)

b.) If under Terms and Conditions Of Employment:

State Unique Terms and Conditions of employment:  
.....

.....

Certification by PFA:

PFA Code:

\_\_\_\_\_  
Authorised Signatory

\_\_\_\_\_  
Official Stamp

Name: \_\_\_\_\_ Designation: \_\_\_\_\_

Date: \_\_\_\_\_

DOCUMENTS TO BE ATTACHED:

- (i) Official Notice of employment from employer.
- (ii) Last pay-slip.
- (iii) Any other evidence of total annual remuneration (specify).
- (iv) CTC of Retirement Bond Certificate (for employees in public sector).
- (v) Acknowledgement of debt (for employees in private sector)
- (vi) Letter of notification of termination by employer
- (vii) Terms and conditions of employment.
- (viii) Passport photograph